

# CQSA

CENTRAL QUEENSLAND SWIMMING ASSOCIATION  
MINUTES OF MANAGEMENT MEETING  
8<sup>th</sup> September, 2009  
Meeting held Online



<b>AGENDA ITEM</b>		<b>TOPICS / POINTS OF DISCUSSION</b>	<b>OUTCOME /ACTION REQUIRED</b>
<b>1.</b>	<b>Opening</b>	President welcomed members in attendance.	Opened 7:41pm
<b>1.1</b>	<b>Attendance</b>	David Milburn, Jenny Smith, Geoff Rafter, Jody Hiron & Naomi McGilvray	
<b>1.2</b>	<b>Apologies</b>	Glenda Eiseman	
<b>2.0</b>	<b>Previous Minutes</b>	It was moved that the minutes of the GM held on the 11 <sup>th</sup> August 2009 were a true and accurate record.	Moved by: Jodie Seconded by: Jenny <b>Carried</b>
<b>2.1</b>	<b>Business arising - previous minutes</b>	Tryphena Biddulph has been contacted and requested take advantage of any discounted flight opportunity and advise CQ. CQ and Swimming Queensland will meet expenses for Tryphena in gaining official accreditation as a meet referee.	Moved by: Geoff Seconded by: Jodie <b>Carried</b>
		Premiership and Zone prize notification is due by the 31/10/2009.	
		Meet Hosting expressions of interest are due 30/09/2009	
<b>3.0</b>	<b>Correspondence</b>	As per attached summary	Moved by: Naomi Seconded by: Jenny <b>Carried</b>
<b>3.1</b>	<b>Business arising from correspondence</b>	Glenda has been away and mailbox has not been emptied. Outstanding correspondence will be tabled at the next General Meeting.	
<b>4.0</b>	<b>Treasurers Report</b>	Account bank statements attached August reconciliation attached	Moved by: Geoff Seconded by: Naomi <b>Carried</b>

<b>5.0</b>	<b>Registrars Report</b>	Report attached	Moved by: Jenny Seconded by: Jodie <b>Carried</b>
<b>6.0</b>	<b>Records Stewart's Report</b>	Records have been applied for by Gladstone Club and notification of records is expected from the Rocky City meet. These will be processed ASAP. Record Diplomas need to be updated to show "Best By CQ" and "CQ All comers". An order is being placed for 500 of each. It was confirmed that Record Steward is not a committee position.	Moved by: Jenny Seconded by: Geoff <b>Carried</b>
<b>7.0</b>	<b>Coach Sub – Committee Report</b>	Report attached	Moved by: Jodie Seconded by: Geoff <b>Carried</b>
<b>8.0</b>	<b>Finance Sub – Committee</b>	Report attached	Moved by: David Seconded by: Naomi <b>Carried</b>
<b>9.0</b>	<b>Technical Officials Sub – Committee</b>	Report attached	Moved by: Naomi Seconded by: Geoff <b>Carried</b>
<b>10.0</b>	<b>CQ Championship Program Review Sub – Committee</b>	The sub-committee chairman has been requested to forward the recommendations to the CQ office for review by the management committee. A special meeting will then be convened to discuss the recommendations with him.	
<b>11.0</b>	<b>General Business</b>	Biloela Club has been requested to approach the new pool leasee regarding pool hire cost for the 2010 CQ Championships	Dave will follow up

<p><b>11.0.1</b></p>	<p>SQ and CQ Proposed Development plan is attached.</p> <ol style="list-style-type: none"> <li>1. Rocky clinic is on the 23/09/09 Gladstone is to confirm its date</li> <li>2. SQ is to provide activities for Zoggs JDS &amp; Bronze squads</li> <li>3. CQ to provide overnight training camp for JX GOLD SWIMMERS aged 11, 12 &amp; 13.</li> <li>4. CQ already meets this requirement.</li> <li>5. For JX swimmers [10,11 &amp; 12] to compete as a CQ Team</li> </ol>	<p>Acted on</p> <p>SQ to advise squad members</p> <p>David and Jodie will follow up and advice.</p> <p>Coaches need to be supportive</p> <p>Local meet suggested by SQ Will advice further</p>
<p><b>11.0.2</b></p>	<p>Coach Sub-committee online meeting planned. Upcoming Emerging Squad camp identified as an opportunity to meet &amp; discuss ideas to better provide for our swimmers. Coaches are requested to submit agenda items for discussion along with a rational as to why and how the suggestion will benefit CQ swimming. It is envisaged that the meeting agenda would be prepared and then circulated [with rational for each item] amongst coaches for their review one week prior to the meeting.</p>	<p>Coaches are requested to submit items for discussion along with accompanying rational by 16<sup>th</sup> September.</p> <p>Meeting Date: 24<sup>th</sup> September Meeting Time: 7.30pm Venue: join the meeting online</p> <p>Note: To ensure the meeting is conducted in a timely manner, only those items listed in the agenda will be discussed.</p>
<p><b>11.0.3</b></p>	<p>The Dolphin Wireless Electronic Timing System [Telstra Grant] has just arrived. The new system is user friendly &amp; appears far less cumbersome then the 'ares' system. It is semi-automatic in operation but it may be possible to upgrade to full automatic with another grant application. It is felt the new Timing System will be very beneficial to CQ.</p>	

11.0.4		<p>CQ Club support in 2009 - 2010</p> <ol style="list-style-type: none"> <li>1. Support interested swimmers to travel to coast to compete in the CQ Sprint Meet on 9<sup>th</sup> January 2010.</li>   <li>2. Provide coach travel for coastal swimmers to compete at the Moranbah meet on 20<sup>th</sup> February, 2010.</li> </ol>	<p>QR travel quote has been obtained.  Western and central clubs [with swimmers wanting to compete at the sprint meet and that clubs that can access the western line] should advise the CQ office in writing by 31<sup>st</sup> October 2009. Seats are limited.</p> <p>Any coastal club wishing to travel to Moranbah as a single club team or share coach travel with another club should advise the CQ office in writing by 31<sup>st</sup> December 2009. Seats are limited</p> <p>Moved by: Geoff  Seconded by: Naomi  Carried</p>
11.0.5		<p>Zoggs Clinics have been requested for:  Longreach / Blackall  Tannum Sands / Western Suburbs  Tieri / Springsure  Emu Park / Biloela.</p>	<p>Dave to follow up with SQ</p>
11.0.6		<p>A new CQ Technical Official uniform was discussed in 2008. However with sponsorship negotiations happening with McDonalds, this matter had been deferred. Now that McDonalds is an official sponsor, the acquisition of a CQ uniform can proceed.</p>	<p>Moved by: Jenny  Seconded by: Jodie  <b>Carried</b></p>
11.0.7		<p>SQ requested CQ voice its opinion on discontinuing The Open Regional Relays at future State Championships.</p>	<p>Management supported the proposal. SQ to be advised.</p>

11.0.8		<p><b>2009 Regional team relay selection process:</b>  Those CQ swimmers who wish to be considered for selection as a member of the CQ Regional Relay Teams competing at the State Championships in Brisbane on the 12<sup>th</sup> December, 2009 should download an “<b>Expression of interest in being selected to a CQ Regional Relay</b>” form.  This form should be completed as required and forwarded to Jodie Hiron by no later than 1<sup>st</sup> November 2009. Relay team members will then be selected from those swimmers who have indicated their willingness to be a part of a CQ Team.  <b>Once selected, the teams [swimmers &amp; reserves] will then be published to the CQ Website.</b></p>	<p>Moved by: Jodie  Seconded by: Geoff  <b>Carried</b></p>	
11.0.9		<p>Change of meet date request by CQ Aquajets.  Proposed dates do not impact on other meet dates.  New date approved.</p>	<p>Moved by: Geoff  Seconded by: Jenny  <b>Carried</b></p>	
		<p>Change of meet date request by Rocky City.  Proposed dates do not impact on other meet dates.  New dates approved.</p>	<p>Moved by: Geoff  Seconded by: Naomi  <b>Carried</b></p>	
12.0	<b>Next Meeting</b>	6 <sup>th</sup> October 2009		
12.1	<b>Closure</b>	Meeting Closed at 9:02pm		
	<b>Title</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
<b>Signed</b>	President:	Dave Milburn		
	Secretary	Naomi McGilvray		